

GENERAL INFORMATION FOR VISA

IMPORTANT: It is the responsibility of the applicant to verify details of visa stamped, while collecting the passport. Finalise your travel arrangements only after you ascertain visa requirements and obtain an appropriate visa. Embassy of India reserves the right on granting & deciding type/ duration of visa. Granting of Visa does not confer the right of entry and is subject to the discretion of the Immigration Authorities. Cases where a fresh application is filed during the validity of an existing visa, new visa issued will automatically annul existing visa irrespective of its validity still remaining and no fee refunds are admissible. Children intending to travel to India, must apply on a passport in their own names. **Duration and the Number of entries permitted will be at the discretion of the Embassy of India**

Processing of applications will take longer: (a) if applicant is not holding local Identity Card (b) where prior clearance from concerned authority is mandatory, (c) visitors to restricted areas (d) certain cases where documents may be verified. The Embassy will contact the applicants about the time of delivery of such visas. Please note that each application is examined individually and the time taken for issuing visas may vary from case to case.

REQUIREMENTS: Passport valid for at least 6 months, correct visa fee, two passport size photographs, supporting documents where necessary and duly filled application form. **Visa fee** can be paid at the counter in cash/Bank draft in name of "Embassy of India". **Credit Cards and Personal Cheques not accepted.**

VISA FEE AND OTHER DETAILS

Tourist visa	Euro 50.00 (valid for 6 months) - for the purpose of holiday/ visiting relatives.
Business visa	Euro 50.00 (valid up to 6 months); Euro 80.00 for 1 year. For Business visa more than 1 year and up to 5 years Euro 160 . A letter explaining the nature of business and duration from Belgium Company and letter of invitation from an Indian Company is necessary. Please provide additional information.
Conference visa	Euro 50.00 valid for 3 months, Single Entry. Letter of invitation from organiser should be submitted.
Transit visa	Euro 12.00 (Single/Double Entry) , Only for short stopover when travelling to a third country for which confirmed onward journey air ticket is to be produced.
Entry visa	Valid for three months for officials/diplomats on assignment in India.
Long term visa	Euro 160.00 , valid for 5 years. For people of Indian origin only
Student visa	Euro 93.00 for 1 year to 5 years. Letter of admission from recognised educational institution with duration of the course is required.
Journalist visa	Euro 50.00 , valid for 3 months, Single Entry. Letter from employer should be submitted where applicable.
Employment visa	Euro 80.00 , Valid for 1 year. An employment contract signed by both the parties should be submitted.
Transfer of visa :	Euro 6.00 , For transfer of 5-year visa issued by Indian Embassy in Belgium from an expired passport to a new passport. Both expired and new passports must be submitted in original.
At present no Visa Fee is charged for the nationals of Argentina, Afghanistan, Bangladesh, Jamaica, Democratic Peoples Republic of Korea, Mauritius, Mongolia, Maldives, Poland, South Africa and Uruguay (Please note that applicable Additional Fee will still be payable).	

NOTE: Persons of Indian origin holding five year multiple-entry visas, are required to register with Foreigners Regional Registration officer/Foreigners Registration Officer (FRRO/FRO) within 14 days of first arrival, only if they intend to stay continuously for more than 6 months. Registration is required only during the first visit after the visa is issued. Children below the age of 16 are exempt from the requirement of registration. All other visitors to India, including those of Indian origin holding any other category of visa valid for more than 6 months should register with the FRRO within 14 days of first arrival, if they intend to stay continuously for more than six months.

ADDITIONAL FEE is charged in addition to applicable visa fee as given below:

Euro 25.00 - Applicants holding US passports.

Euro 43.00 Applications submitted beyond Visa Counter hours, Saturday, Sunday, and on holidays listed below on emergency grounds only. **Adequate evidence about the nature of emergency is required to be shown.**

Euro 10.00 - Non Belgium/Luxembourg passport holders. Proof of stay of at least one year required to be produced for exemption

Nationals of Hungary, Japan, Romania, Russian Federation and Sri Lanka should contact Embassy of India for details of fees applicable.

ADDITIONAL FORMS: Additional forms are required to be filled in by applicants travelling to restricted areas. Separate forms are required to be filled by Pakistani and Bangladeshi nationals.

VALIDITY OF VISA: Visa is valid for the given period from the date of issue.

APPLICATION BY POST : We advise submission of applications in person. No action will be taken on any communication received without the *Sender's name & full postal address* on the outside of the envelope. Only bank draft accepted through post. Under no circumstances, should cash be sent by post. Passports are returned by TAXI-POST only for which self addressed and signed Taxi Post envelope is enclosed along with visa application form. Applications, which are incomplete or not accompanied by correct fee/documents, will be returned without processing. The Embassy of India will not be responsible for any delay/loss of documents in transit. Applications should only be addressed to the **Visa Department** of this Embassy to avoid delay.

TOURIST INFORMATION: India Tourism, Amsterdam, Rokin 9-15, 1012 KK Amsterdam, Tel: 0031206208991/Fax No.0031206383059/E.mail: info.nl@india-tourism.com and India Tourism, Frankfurt, Basolar Strasse 48, D-60329, Frankfurt, Tel.No.00496995518353/E.mail: office@india-tourism.com

LIST OF HOLIDAYS: Embassy of India will remain closed on following days during the year 2005

Jan 21, Jan 26th, Feb 20th, Mar 8th, Mar 25th, Mar 28th, Apr 22nd, May 16th, May 23rd, July 21st, Aug 15th, Aug.26th; Oct 2nd, Oct 12th; Nov 1st, Nov 15th & Dec 25th.